

INDIAN WEIGHTLIFTING FEDERATION

C-2/18, SECTOR-31, NOIDA

F. No. - IWLF-61-Recruitment-2023-24-1

Sub: - Engagement of Chief Executive Officer (CEO) on contractual basis.

1. Indian Weightlifting Federation invites applications for the engagement of Chief Executive Officer (CEO) on contractual basis initially for a period of 02 years extendable up to 05 years.

2. Requirement: One Chief Executive Officer

3. Educational Qualification:

- i. **Essential:** 2 years Post Graduate degree in any field after completion of 3 years or more of Undergraduate Degree from a recognized Institution.
- ii. **Desirable:** PhD/MBA in Sports Management.

4. Experience:

- i. **Essential:** 5-7 years of experience in Management/Leadership role in Public/Private Sector Companies, Sports Organizations, Consultancy Organizations, International / Multinational Organization, Government Departments.
- ii. **Desirable:** Minimum 4 years' experience in Sports Administration.

5. Roles & Responsibilities:

1. Administer, supervise and monitor the implementation of the Target Olympic Podium Scheme, Khelo India Scheme and Assistance to NSF Scheme. Assist the Mission Olympic Cell (MOC) in fulfillment of its mandate.
2. Lead the Secretariat staff and administer and supervise the personnel deemed fit, based on the need and the nature of work. Supervise and guide the research team for all activities undertaken/delegated to it.
3. Maintain strong stakeholder relations, including with Khelo India Games secretariat, Sports Authority of India, Ministry of Youth Affairs & Sports, Indian Olympic Association, National Anti-Doping Agency to ensure that athlete training plans and performance objectives for Olympic Games are aligned with all necessary stakeholders.
4. Monitor, evaluate and implement all plans related to infrastructure and facilities for Indian Weightlifting Federation. This would include overseeing the operations of training institutes, National Centre of Excellence (NCOE), Khelo India Accredited Centres (including sports science & medicine) etc. and the need for improvement of facilities.

6. Terms and Conditions of the CEO shall be as under:

- a) **Age limit:** Maximum 60 years at the time of appointment.
- b) **Tenure:** The contractual engagement will be initially for a period of 2 years, extendable upto 3 years depending on the requirement or till the age of 65 years whichever is earlier.
- c) **The minimum period of engagement will be for 1 year and CEO cannot leave his/her job before the expiry of period of 1 year from the date of joining on any pretext whatsoever.**
- d) **Remuneration:** Rs. 1,00,000/- to Rs. 2,00,000/- (Remuneration will be fixed in commensurate with experience and Industry Standard).
- e) **Tax Deduction at Source:** The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the SAI will issue TDS / Service Tax Certificates, as applicable.

(a) TA/DA: Entitlement as per Indian Weightlifting Federation norms.

- (b) **Extension:** Performance of the CEO would be continuously reviewed and extension will be considered on the basis of performance review report.
- (c) **Leave:** He / She will be entitled for 18 days leave in a calendar year on a pro-rata basis. Therefore, above individuals shall not draw any remuneration in case of his/her absence for a period of beyond 18 days in a year. Also un-availed leave in a calendar year will lapse and will not be carried forward to the next calendar year.

7. Confidentiality:

- (a) CEO, IWLF may not, except with the previous sanction of the SAI Committee in the bonafide discharge of his/her duties, publish a book or a compilation of articles or participate in radio broadcast or contribute an article or anonymously or pseudonymous in the name of any other person, if such book, article, broadcast, uses any information that he/she may gather during the course of employment, without the prior approval of the President, IWLF.
- (b) During the course of employment with the IWLF, the CEO would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by him/her during the period of employment to anyone who is not authorized to know.
- (c) The CEO, IWLF engaged by the SAI Committee shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Indian Weightlifting Federation.

8. Other Conditions:

- (a) In case of performance of CEO, IWLF is not found up to the mark, his/her services will be discontinued after giving one month notice.
- (b) Indian Weightlifting Federation reserves the right to terminate the contract, by giving thirty days' notice to the CEO.
- (c) Eligible and willing candidates may submit their applications along with their detailed CV with subject as “**APPLICATION FOR THE POST OF CEO-IWLF**” to PRESIDENT, INDIAN WEIGHTLIFTING FEDERATION, email on recruit.iwlf@gmail.com and by post on the following address:

INDIAN WEIGHTLIFTING FEDERATION
C-2/18, SECTOR-31, NOIDA,
UTTAR PRADESH 201301

- (d) The application must reach by 15th September 2023 along with excel file mentioning Brief Profile of the candidate.

-Sd/-
President
Indian Weightlifting Federation

**BRIEF PROFILE OF THE CANDIDATE TO BE ACCOMPANIED
ALONG WITH BIO-DATA IN SOFT COPY ONLY**

Photograph

Name

Gender

Date of Birth

Mobile

Email id

Address

Qualification

Academics

B.A.

M.B.A.

Sports related qualification

Experience

Overall no. of years

in Sports no. of years

Leadership experience no. of years

Projects handled

Personal achievements